



**BANGLADESH SPACE RESEARCH  
AND REMOTE SENSING ORGANIZATION (SPARRSO)**  
MINISTRY OF DEFENCE  
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Memo No.: 23.04.0000.008.47.020.16-465

Date: April 23, 2018.

**Subject: Participation in the CSSTEAP Short Course on "Disaster Risk Reduction (DRR) with Special Emphasis on Flood and Earthquakes" to be held in Dehradun, India during May 28- June 22, 2018.**

I am directed to convey the sanction of Mr. Md. Ziaul Islam, Senior Scientific Assistant, Bangladesh Space Research and Remote Sensing Organization (SPARRSO), Dhaka to participate in the CSSTEAP Short Course on "Disaster Risk Reduction (DRR) with Special Emphasis on Flood and Earthquakes" to be held in IIRS, Dehradun, India during May 28- June 22, 2018 (excluding travelling/transit period).

2. The terms and conditions of the sanction are as follows:
  - a. The period of this tour including transit will be treated as on duty;
  - b. He will draw his pay & allowances in Bangladeshi currency;
  - c. All expenses regarding the tour will be borne by the Organizer;
  - d. He will not be allowed to stay abroad more than the approved period;
  - e. He will submit a report within 7 days after his return.
3. This order is issued with the approval of the competent authority.

*sd*

Md. Abdus Samad  
Secretary (Deputy Secretary)  
Phone:9141601

Memo No.: 23.04.0000.008.47.020.16-

Date: April 23, 2018

Copy forwarded for kind information & necessary action (not according to seniority):

1. Senior Secretary, Ministry of Public Administration, Dhaka.
2. Secretary, Ministry of Defence, Dhaka.
3. Secretary, Ministry of Foreign Affairs, Dhaka.
4. H.E. High Commissioner, High Commission of India, Dhaka.
5. Director General of Immigration & Passport, Dhaka.
6. Financial Adviser, SPARRSO, Dhaka.
7. General Manager, Foreign Exchange policy Department, Bangladesh Bank, Dhaka.
8. Director, Hazrat Shahjalal International Airport, Dhaka.
9. Information Officer, SPARRSO, Dhaka (with request to upload in the website)
10. Mr. Md. Ziaul Islam, Senior Scientific Assistant, SPARRSO, Dhaka.
11. PA to the Chairman (for information), SPARRSO, Dhaka.

*SMAM*  
*23.04.2018*

Md. Abdus Samad  
Secretary (Deputy Secretary)  
Phone: 9141601